

EDINBURGH COMMUNITY SCHOOL CORPORATION

Edinburgh Community School Corporation adopted a policy that mandates a yearly criminal background check for anyone applying for employment, accompanying a field trip, or volunteering for the school corporation. Anyone who refuses to comply will automatically be excluded. This is being done solely to protect our children. If you plan to be employed, volunteer, or chaperone anytime this school year, please complete the following information and return to your school principal. The information you provide will be used only for the purpose intended and will be kept in the strictest confidence.

Thank you for working with us to keep our children safe.

Please print clearly

Legal Name as it appears on your driver's license or social security card:

First: _____ Middle Initial _____ Last _____ Mr. Mrs. Miss Ms.

Alias First Name _____ Alias Last Name _____

Date of Birth: Month _____ Day _____ Year _____

Race: (Please check one)

American Indian/Alaskan

Asian/Pacific Islander

Black

Multi-Racial

White Unknown

Child's Name _____

Teacher's Name _____

Child's Name _____

Teacher's Name _____

Gender: (Please check one)

Female

Male

****WE WILL HAVE TO HAVE A COPY OF YOUR DRIVER'S LICENSE**

Phone Number _____

By signing below, I verify that the above information is true and correct.

Signature _____

For office use only

Place driver's license/personal

Driver's License verified by _____

here & copy onto sheet.

Return this form to _____

Date Needed _____

This person is:

Prospective Employee

Chaperone – Field Trip Date/Destination _____

Volunteer – Position _____

Teacher Re-license/Substitute

Processed (date) _____ Processor (initials) _____

Results (OK, OK w/note, Denied) _____